How to Change Your Password

Should you need to reset your password for your AccuTrade account, you can do so one of two ways: directly from the login screen, or in your account settings.

Option 1
Login Screen

1. Navigate to **AccuTrade**

2. Click **Forgot Password?** on the login screen

3. Enter your **email address** and click **Continue**

4. Click **Reset My Password** from your **Email**, and follow the instructions

1

AT AccuTrade®
A CARS COMMERCE SOLUTION

Enter Your Password

Edit

Password*

2

Forgot password?

Continue

AT AccuTrade®
A CARS COMMERCE SOLUTION

Forgot Your Password?

Enter your email address and we will send you instructions to reset your password.

Email address*
kunger@dealerinspire.com

3

Continue

Back to Accu-Trade

Check Your Email

Please check the email address kunger@dealerinspire.com for instructions to reset your password.

Resend email

AT AccuTrade®
A CARS COMMERCE SOLUTION

Password Change Request

We received a request to change your password. Please click the button below within 24 hours to confirm and reset your password.

Reset My Password   **4**

If you are having any issues with your account, please don't hesitate to contact us by replying to this email.

Thanks,
AccuTrade Support Team

You'll be prompted to enter and confirm a new password. Click **Reset Password** and go back to the login screen to access AccuTrade with your new password.

How to Change Your Password

Option 2
Account Settings

To reset your password from your settings within AccuTrade, follow these steps.

1. Click **My Account** in the bottom left corner, then **Account Settings**

2. Select the **Change Password** button under your contact information

3. Click **Reset Password** from your **Email** and follow the instructions