

How To: Add a Vehicle to Inventory

Use these instructions to manually add inventory to your AccuTrade dashboard.

Adding Inventory:

- 1. Have your VIN ready and log in to the AccuTrade Dashboard
 - a. Log-in here: <u>https://appraiser3.accu-trade.com/</u>
- 2. Click the "+" sign and Select Wholesale or Showroom Appraisal



3. Enter your VIN + Select your Trim

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	XXGT4L34LG433861	Search
	Select a trim:	
	LX 4 DOOR SEDAN 2.4L 4 CYL	>
	S 4 DOOR SEDAN 2.4L 4 CYL	>
	SPECIAL EDITION 4 DOOR SEDAN 2.4L 4 CYL	>





4. Select the value impacting features and indicate any condition disclosures to get the most accurate valuation of your vehicle.

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Details ^					8	History 🛄 🖻 📕
AccuTrade						
2020 KIA OPTIMA SPECIAL EDITION 4 DOOR SEDAN 2.4L 5XXGT4L34LG433861 57,000 MI C copy VN WS C A C 2336						Add Photos
cors.com Instant Offer	Target Auc	tion	Corscom Ti	arget Retail	🔞 Ma	mbeim
\$13,100	\$14,3	50	\$18, Market	775 Pricing	\$14	,500 ×
- Timing Component: Failure/Noise/Chain Stretch/Guide Failure/T addor Shift Odometer \$0 Base 57.00.0/SetTo Base Colors +\$125 Colors +\$125 ExtEnce:	Transmission: Noise/Silp/Shudder/Modu	le/Hard Engagement	Standard: +18*alloy whee +lane assist d +leather e No Value Impact Options Service Status +\$300 CERTIFIED USED CAR +\$300 PROTECTION PACKAGE	AS TRADED FLUNKED SHC UNDER WARRANTY	Atd + forward collision std + d + power seat std + rear crd	heated seats std pss warning std
Vehicle History \$0 BAD VHR FRAME DAMAGE	Owner(s) \$0 2+ ~					
Condition Disclosures -\$1,025						
LUDHTS \$0	0 0 0 0 0		GLASS SO	INTERIOR \$0	TIRE/WHEEL \$0	AFTERMARKET \$0

5. When you have completed your appraisal, find "Send to Inventory" under the Select Action bar (right hand of your screen)

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		View Condition Report	
		Base Price	\$13,700
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6. Insert a Stock Number^{*} and note any other details like the location of the vehicle, purchase date, and title status. Once complete, click "Confirm & Send to Inventory" at the



bottom.

Reader Repetition	Dealer Inspected I, Hanna Bolia, inspected this vehicle and guarantee the actual vehicle condition matches what is represented.	
	Cancel	
Co	onfirm & Send to Inventory	

- 7. Your vehicle is now available in Inventory!
- 8. To begin pricing, merchandising, uploading photos, and syndicating, click "View in Inventory" at the top of the appraisal screen.

<	 Appraisal READ ONLY ID: 2887393
Created : 09/04/2024 Updated : 09/04/2024 04:41 PM Added To Inventory : 09/04/2024 08:45 PM	Dealership Kat's Cars DEMO, 4564564654 300 S. Riverside Plaza, Suite 1000, Chicago, IL, 60606
Details ^	
Appraisal was Finalized 09/04/2024 08:45 PM Re-open	Unit Found In Inventory View In Inventory
2020 KIA OPTIMA SPECIAL EDITION 4 DOOR SEDAN 2.4L 4 CYI 5XXGT4L34LG433861 57,000 Mi	L®
cors.com) Instant Offer	Target Auction

Questions? Reach out to support@accu-trade.com

