

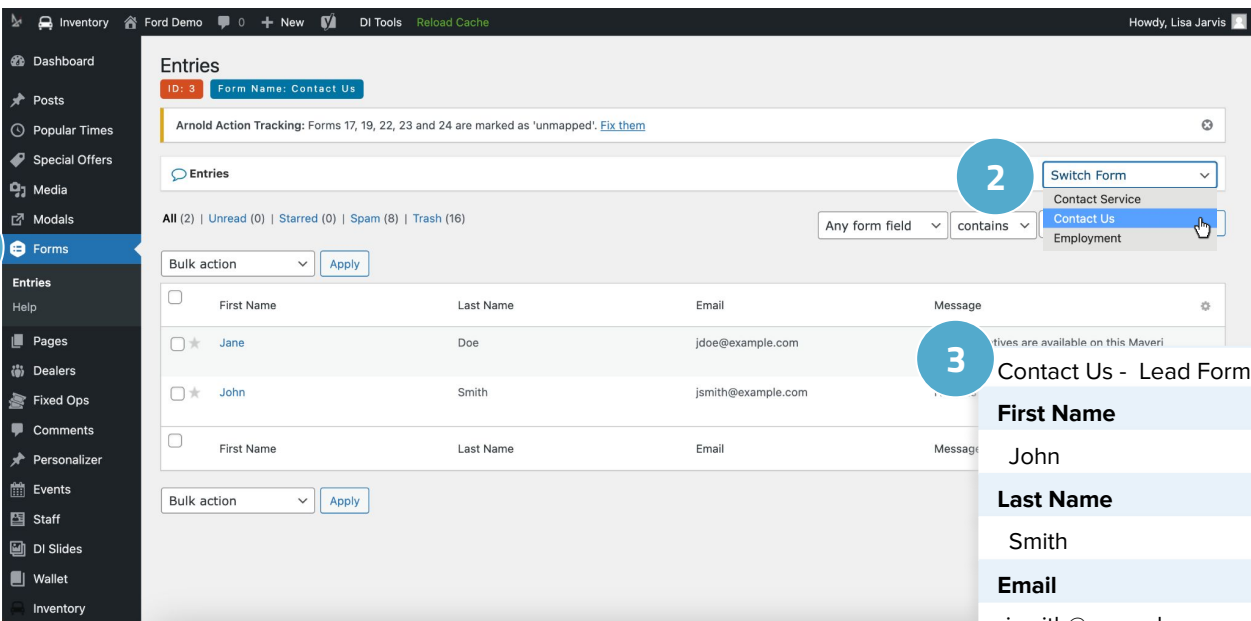
Accessing Leads Form

Dealers, like you, can easily access lead form entries directly within your website.

How to Access Leads

First, log in to the backend of your website.

1. Select **Forms** in the navigation menu to the left, then **Entries**
2. Click the “**Switch Form**” drop-down menu to select a form



1

2

3

First Name	Last Name	Email	Message
Jane	Doe	jdoe@example.com	
John	Smith	jsmith@example.com	
First Name	Last Name	Email	Message

3

Contact Us - Lead Form

First Name	John
Last Name	Smith
Email	jsmith@example.com
Message	When does service open?
Window View State	desktop

You'll see the most recent forms submitted!

3. Click into each to obtain information you need

To set up **Text Notifications**, submit a support ticket to support@dealerinspire.com.